WorkTrace for Postal Operators

What is it?

It is an information technology service for Posts. It controls Postal operations, quality and automates administration. It uses the power of web and pervasiveness of mobile computing to link Postal customers, logistics suppliers, transporters and e-tailors into a transparent, controllable and efficient logistics chain.

WorkTrace is provided as Software As A Service made up of three components:

Applications
Infrastructure
Services

Who can use it?

WorkTrace covers any company configuration. It includes coverage of classical international postal business, Extra territorial offices of exchange,National Business, consignment shippers or retail. It can be used by Single company or Multi company co-operative.

Product coverage

A complete range of product support is offered. All Standard products are supported such as EMS, Registered, EPG, Parcels as well as particular National Products.

International Accountancy & REIMS

Our mail Accounting & REIMS system module supports all UPU requirements. WorkTrace also commits to upgrade of the system to evolving UPU requirements.

WorkTrace is a truly pay and drive service.

As it is a pure Web service, it is available everywhere immediately. No installation, no special hardware are required. The following are functions included in this module:

- **International Accountancy**

  Fully Automated International Accountancy Module allows fully automated generation of the monthly and quarterly accountancy documents in support of letter mail and parcel flows. The module is based on three sub modules.

- **REIMS Module**

  Allows the operation of continuous REIMS sampling. It allows the generation of proper receptacle labels as well as monthly and quarterly accountancy documents in support of sampling. The module is easy to use and based on six sub modules. Thanks to its viewing facilities it allows you to view, analyze and update the samples according to a rich set of selection criteria. WorkTrace supports continuous sampling as well as generating electronic eN01 and cn55.

- **Transport**
  Supports transport accountancy function.

Take data once use everywhere

Operation of accountancy, does not require separate data entry. In fact all data comes from the operations of receptacle acceptance and dispatch preparation.

WorkTrace leverages data captured at scanning of inbound and outbound mail receptacles and from incoming electronic messages. The same data, captured by operations via receptacle and item scanning, supports international electronic message exchange, quality of service control, track and trace as well as accountancy functions.

Audited accountancy data adjustment

Modules allow easy manual recording/modifications of data in case adjustments or corrections are needed. All manual data changes are recorded and can be audited via Audit logs.

Functional Coverage

WorkTrace supports the following range of applications and functions:

Extended Track and Trace
International Mail Reclamation
Web interface parcels preparation
Quality and Volume control
Consignments – clients
Returns Management
REIMS & International Accounting
Link to airlines
E*Tailor gateway
Counters
Mobile Logistics
CRM – planned
CRM link to Hybrid mail planned

Critical Advantages

Pay as you Go
No investment, no installation required, no hardware, payment volumes linked. Easy to get in, easy to get out.
Comprehensive yet modular
Take only modules you need and mix with in-house.
Global design –Local look
Easy to customize for your look & feel.
Business Rules driven
Nothing in WorkTrace is hard coded or rigid. All its data capture screens, labels, layout, reports and system behaviour in general is defined by business rules. System language, look and feel will change on the fly by changing business rules.

WorkTrace References
Malta Post
Slovak Post
Lithuanian Post
Ukraine Post
Slovenia Post
Russian Post
Estonia Post
Bulk mailers....
Catalog companies...

Information import/export facility

Accountancy data is exportable and importable to Excel, or directly to/from the WorkTrace database.

Global design Local look

WorkTrace business rules driven architecture and information export facilities allow for effective customization of core reports as well as creation of new reports satisfying particular organization requirements.

The service is comprehensive and at the same time modular.

WorkTrace information import/export facility together with its Menu management facilities allow you to mesh WorkTrace native with client native accountancy data and reports into a integrated accountancy system, simply by definition of appropriate business rules.